Response to Student Grievance

Original Adoption:	June 1, 2007
Effective Date:	June 1, 2007
Last Revision:	June 30, 2014

Use this form to reply to the Student Grievance Report on which you have been named as the respondent. Please take the time to print or write clearly.

Your Name: _____

Your Social Security Number: _____

(THIS NUMBER MUST BE CONCEALED ON ALL COPIES MADE OF THIS DOCUMENT)

Today's Date: _____

YOUR RESPONSE TO THE ALLEGED GRIEVANCE

Instructions: Be specific. Describe clearly the alleged grievance. (If necessary, seek assistance from a person of your choice in preparing this form.)
Please attach to this form any written and signed statements or other evidence which support your description of the alleged grievance.
sign and date the form on the next page.
Note: If you have already completed and turned in a ***Response to Student Grievance Report*** and have no additional information to provide you may check here: ☐
Sign and date the form on the next page.

Signature: _____ Date: _____

Policy Reference:

LTC Policy #SA1930.223 Grievance Policy
LTC Policy #SA1930.229 Judicial Code and Disciplinary Procedures
LTC Policy #SA1930.262 Student Due Process
LTC Form $SA200.37 Response to Student Incident Report
LTC Form #SA200.45 Student Grievance Form
LTC Form #SA200.46 Student Incident Report
LCTCS Policy #2.004 – Student Conduct and Appeals Procedures
Family Educational Rights and Privacy Act (FERPA)

Approved:

Dianne Clark

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Dianne Clark
Interim Director