



NWLTC VA BENEFITS ENROLLMENT VERIFICATION FORM

Chapter

Registration Semester

Fall Spring Summer 20____

Are you Active Duty Military? Yes No Are you a resident of Louisiana? Yes No

Are you in the LA National Guard? Yes No

Please complete and return form to: NWLTC Financial Aid Office

NAME _____ VA File No. _____ - _____ - _____ (____)

ADDRESS _____ Student's SSN _____ - _____ - _____

CITY/STATE/ZIP _____ Home Phone _____

Work Phone _____ Cell Phone _____ Email Address _____

SELECT ONE FROM THE FOLLOWING

First Time-Using GI Bill benefits at NWLTC for the first time (Certificate of Eligibility required)

Continuing - Enrolled at NWLTC in previous semester using GI Bill Benefits

Visiting - Attending NWLTC while pursuing degree at another school

(Parent School Approval is required, ask SCO for details)

Transfer Student - Used GI Bill Benefits at another school

(Notify VA of change in Parent School at www.gibill.va.gov)

SCO Notes

READ THE FOLLOWING IMPORTANT NOTES

- This form must be completed with your instructor's signature each semester that you attend NWLTC in order for you to be certified for your benefits. If you add a class, drop a class, or any changes have been made to your original schedule, you must notify the financial aid office in order to adjust your certification with the VA. Failure to do this step may result in a debt owed to the school or the VA.
- Students should review the SAP Policy located in Student Services concerning academic probation and suspension to insure that they are making satisfactory academic progress.
- The VA will not award benefits for courses that do not count toward your degree program except for developmental courses. **Developmental courses online are not approved for payment under the GI Bill by the VA.**
- NWLTC can ONLY certify courses that count toward your degree program, with the exception of those listed in the developmental course section or approved prerequisites by your academic advisor.
- Payment arrangements must be made with the business office prior to the semester starting if your benefit does not send tuition and fees directly to the campus from the VA. Please check your benefit type for its policies and procedures.
- No book vouchers will be issued to GI Bill recipients. Book vouchers will only be issued if you are receiving additional aid that qualifies you for one.
- Students eligible for Chapter 33 and VRAP must provide a Certificate of Eligibility to the School Certifying Official in the Financial Aid Office in order to certify enrollment.

By signing this form I acknowledge that I have read and understand the above statements and that I have completed this form as accurately as possible to the best of my knowledge.

Student's Signature _____ Today's Date _____

Student ID/LOLA #

VA CHAPTER (MARK ONLY ONE)

- Chapter 30** – Montgomery GI Bill
 Chapter 31 – VA Vocational Rehabilitation & Training
 Chapter 33 – The Post 9/11 GI Bill (Certificate of Eligibility required) LA National Guard Waiver
 Chapter 35 – DEA Dependent’s Educational Benefits LA VA Title 29 Tuition and Fee Exemption
 Chapter 1606 – Reserve GI Bill
 Chapter 1607 – REAP Reserve GI Bill (Activated for 90 consecutive days after Sept. 11, 2001)
 VRAP –Veterans Retraining Assistance Program

THIS SECTION TO BE COMPLETED BY NWLTC INSTRUCTOR ONLY:

REQUIRED COURSES

(Courses Required for Degree Program (R.S. 14:72.1))

Only Approve classes that apply toward the degree of study to include prerequisites.

Degree of Study _____

Course Prefix & Number	Inst Initials	Course Prefix & Number	Inst Initials	Course Prefix & Number	Inst Initials

DEVELOPMENTAL COURSES

THE VA WILL NOT PAY FOR ONLINE DEVELOPMENTAL CLASSES

Course Prefix & Number	Inst Initials	Course Prefix & Number	Inst Initials	Course Prefix & Number	Inst Initials

INSTRUCTOR COMMENTS

INSTRUCTOR VERIFICATION

The classes listed above are required for completion of the student’s program of study and follow the guidelines as specified in each area and the academic catalog for NWLTC.

I certify to the best of my knowledge this student is admitted in said degree program and that all information listed above is true and correct as applies to this student.

Instructor’s Signature _____ **Date** _____