



Northwest LTC is accepting applications for the following college level position:

Director of Curriculum

Duties and Responsibilities:

Under the direction of the Chief Academic and Student Affairs Officer, the Director of Curriculum will be responsible for the revision, development, implementation and evaluation of NWLTC curriculum to ensure academic excellence throughout all NWLTC campuses. Curriculum consists of technical credit, non credit workforce training and adult basic education programs.

Qualifications and Experience to apply:

- Master's Degree required in education, administration or related field.
- A minimum of five (5) years' experience at a community or technical college.
- Five (5) years teaching experience
- Three (3) years of academic leadership with direct supervision of faculty.
- Experience with K-12 and community partnerships.
- Must possess strong leadership skills.
- Must possess excellent oral and written communication skills.
- Must possess good interpersonal skills.
- Must possess excellent organizational decision-making skills.
- Demonstrated computer proficiency (word processing, spreadsheet, and database systems).
- Ability to manage multiple and competing priorities.
- Ability to work independently with limited supervision.
- Ability to work collaboratively, harmoniously and cooperatively with colleagues, faculty and staff.

Please submit a resume, and official transcript(s) to:

Northwest Louisiana Technical College
9500 Industrial Drive
Minden, LA 71055

Attn: Human Resources

Or fax: 318-371-3325

Email: ambersaunders@nwltc.edu

Resumes and transcript(s) will be accepted **until position is filled**. All applicants are subject to a background check. For additional information, please call (318) 371-3035 x1221.

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