



Policy No. IS100.9
Northwest Louisiana Technical College

CREDIT BY EXAMINATION

Original Adoption:
Effective Date: 06/01/07
Last Revision:

Name: _____

Student I. D. # _____

Campus: _____

Program Major: _____

I wish to challenge the following:

Course Title/Name _____

Course No. and Prefix _____ Credit Hours: _____

Student Signature: _____ Date: ____/____/____

Instructor/Department Head: _____ Date: ____/____/____

For Official Use Only

ADMINISTRATIVE FEE PAYMENT

\$ _____ Amount

Paid: ___ Cash ___ Check ___ M.O. ___ Credit Card _____

Staff I.D. _____

_____/_____/_____ Date

APPROVAL OF GRADE Exam Score _____ Grade _____

Instructor

_____/_____/_____

Date

PROCESSING AUTHORITY

Received by: _____

Records Office

_____/_____/_____

Date

Review Process:

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	Regional Directors	06/01/07	
X	Vice President for CTE	06/01/07	06/01/07

Policy Reference: LTC Policy IS1930.126 Credit by Examination
LTC Policy IS1930.152 Grade Symbols and Designations

Distribution: Distributed Electronically via College's Intranet
Hard Copy Distribution to Regional Directors

Approved:



Dianne Clark
Interim Director